



**GOVERNMENT COLLEGE OF ENGINEERING,
CHHATRAPATI SAMBHAJINAGAR**

(An Autonomous Institute of Govt. of Maharashtra)

Railway Station Road, Osmanpura, Chhatrapati Sambhajnagar.

"In Pursuit of Technical Excellence"

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Controller of Examination



Ref. No.GECA/CoE/2025/ 19

Date: 21/01/ 2025

Notice

All the First year students are hereby informed that the Open House for End Semester Examination January 2025 UG ,M.Tech and MCA first semester will be scheduled as given below

Sr. No.	Class	Date	Time	Venue
1	First Year B. Tech (Civil, Mechanical, Electrical Engg.)	24/01/2025	3:00pm to 4:00 pm	Class Room No C1, C2, C3
2	First Year B. Tech.(E&Tc, CSE, IT)Engg.	24/01/2025	4:00pm to 5:00 pm	Class Room No C4, C5, C6
3	M Tech & MCA	24/01/2025	4:00pm to 5:00 pm	Respective department

- While coming for open house students should not carry any Mobile Phone or Camera in the hall
- Students should not carry pen or pencil with them.
- Students must carry their Identity card with them.
- Students must report as per above schedule in time

There will be No Rechecking of Answer Sheets as per the Academic Council Decision.

Controller of Examinations
Govt. College of Engineering
Aurangabad, Chh. Sambhajnagar

Students should submit the grievances (if any) to Departmental Academic Appeals Board (DAAB) Committee after the verifying the answer sheet in Open House.

After open house completed grievances will not be considered.

For details refer the CBCS Rule 13.1 as attached.

COMMITTEES / FUNCTIONARIES:

The following committees shall be constituted common for the various degree Programs:

Departmental Academic Appeals Board (DAAB):

Constitution:

- | | | |
|-----|---|---------------|
| (a) | Program Coordinator of the teaching/parent Dept..... | Chairman |
| (b) | Three faculty members | ...Members |
| (c) | One faculty from outside the Department
nominated by Principal | ...Member |
| (d) | Faculty Advisor(s) of the Class from where the
Appeal originates | ... Member(s) |

Note:

There shall be one DAAB for every department.

The Chairman may co-opt and/or invite more members.

Depending on the prevailing circumstances, a Senior faculty of the Department, nominated by the Principal, shall act as Chair person instead of Head of the Department.

If the concerned Co-ordinator is a member of DAAB then he/ she shall keep himself out of the Board during deliberations.

Functions:

1. To receive grievance/ complaints in writing from the students regarding anomaly in award of grades due to bias, victimization, erratic evaluation, etc. and redress the complaints.
- n. To interact with the concerned course Co-ordinator and the student separately before taking the decision.
- m. The decision of the DAAB will be based on simple majority.
- 1v. The recommendations of the DAAB shall be communicated to the Dean (Academic) and Principal for further appropriate action if required.

